

## Application for a Library Card

(Academic staff / visiting lecturers and non-academic staff of the University of Siegen)

Please **complete the form on PC**, print out and sign it. In order to obtain a library card you have to hand over the form at one of our circulation desks. In addition you need to present a valid identity card or a valid passport together with an official registration of your residence in Germany.

First application / Application for a library card  
(Note: the library function of a USiCard is hereby omitted)

Change of users status, current library card number: **UBSI** \_\_\_\_\_

Change of name. Please attach your actual library card!

Replacement library card (liable to pay costs)

Academic title: \_\_\_\_\_

Surname: \_\_\_\_\_

First name(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_

**Private address:** Street and number.: \_\_\_\_\_

Postcode and town: \_\_\_\_\_

**Office address:** Faculty, department: \_\_\_\_\_

Building, room number: \_\_\_\_\_

ZIMT-Account: \_\_\_\_\_

E-Mail: \_\_\_\_\_

(Please pay attention to [notifications by e-mail!](#))

We confirm, that \_\_\_\_\_,  
is employed as professor / academic staff / visiting lecturer / non- academic staff

from \_\_\_\_\_ until \_\_\_\_\_ at the faculty: \_\_\_\_\_ /department: \_\_\_\_\_

Siegen, \_\_\_\_\_

\_\_\_\_\_  
(Signature of the dean / head of department or secretary of faculty)

By acknowledging the library regulations of the University Library of Siegen I apply for admission to use the services of the library. I agree to the electronic storage of my personal data mentioned above according to § 3 of the library regulations of the University of Siegen Library. The [library regulations](#) and the information to the [data privacy statement](#) will be displayed in the library, can be consulted online or will be handed out on request.

Complaints will be accepted only by presenting your receipt.

Siegen, \_\_\_\_\_

\_\_\_\_\_  
(Signature)