

Application for a Library Card

(Academic staff / visiting lecturers and non-academic staff of the University of Siegen)

Please **complete the form on PC**, print out and sign it. In order to obtain a library card you have to hand over the form at one of our circulation desks. In addition you need to present a valid identity card or a valid passport together with an official registration of your residence in Germany.

First application / Application for a library card
(Note: the library function of a USiCard is hereby omitted)

Change of users status, current library card number: UBSI _____

Change of name. Please attach your actual library card:

Replacement library card (liable to pay costs)

Ms. Mr. Academic title: _____

Surname: _____

First name(s): _____

Date of birth: _____

Private address: Street and number.: _____

Postcode and town: _____

Office address: Faculty, department: _____

Building, room number: _____

E-Mail: _____

(Please pay attention to [notifications by e-mail!](#))

We confirm, that Ms. / Mr. _____
is employed as professor / academic staff / visiting lecturer / non- academic staff

from _____ until _____ at the faculty: _____ /department: _____

Siegen, _____

(Signature of the dean / head of department or secretary of faculty)

By acknowledging the library regulations of the University Library of Siegen I apply for admission to use the services of the library. I agree to the electronic storage of my personal data mentioned above according to § 3 of the library regulations of the University of Siegen Library. The [library regulations](#) and the information to the [data privacy statement](#) will be displayed in the library, can be consulted online or will be handed out on request.

Complaints will be accepted only by presenting your receipt.

Siegen, _____

(Signature)