

## Application for a library card

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(Non-University library users)

Please **complete the form on PC**, print out and sign it. In order to obtain a library card you have to hand over the form at one of our circulation desks. In addition you need to present a valid identity card or a valid passport together with an official registration of your residence in Germany.

First application / Application for a library card

Change of users status (e.g. due to the removal from the register of students)

Current library card number: **UBSI** \_\_\_\_\_

Change of name. Please attach your actual library card!

Replacement library card (liable to pay costs)

Surname: \_\_\_\_\_

First name(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_

**Address during semester:** Street and number: \_\_\_\_\_

Postcode and town: \_\_\_\_\_

**Home address:** Street and number: \_\_\_\_\_

Postcode and town: \_\_\_\_\_

Country: \_\_\_\_\_

E-mail: \_\_\_\_\_

(Please pay attention to [notifications by e-mail](#))

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By acknowledging the library regulations of the University library of Siegen I apply for admission to use the services of the library. **I agree to the electronic storage of my personal data mentioned above according to § 3 of the library regulations of the University of Siegen library.** The [library regulations](#) and the information to the [data privacy statement](#) will be displayed in the library, can be consulted online or will be handed out on request. Complaints will be accepted only by presenting your receipt.

Siegen, \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Application of **under 18 year-olds**:

Young adults under 18 (minimum age: 16) have to add a letter of consent with a declaration of liability (in the event of damage or payment of fees) of their parents or guardians.

[Letter of consent/declaration of liability \(PDF\)](#).